

# Direct Deposit

## The BEST way to receive your Pension Benefit

### And here's why...

Direct deposit is *safe* because your benefit payment is automatically deposited into your bank account – no more worrying about lost or stolen checks or delays caused by mail service.

Direct deposit is *fast* because no matter if you are sick or away from home, your check is still deposited into your account. No more standing in long bank lines or waiting for your check to clear.

Direct deposit is *easy* because your benefit payment is deposited into your checking or savings account on time, correctly and confidentially.

Please take a few minutes and complete the form on the back so you can take advantage of the benefits of Direct Deposit. It will take the Fund Office about 45 days after it receives your authorization to set up the procedure with your bank. You will be notified by mail each month that your check is electronically deposited. Please be assured there will be no interruption in your monthly benefit and there is no cost to you.

### **\*\*\*IMPORTANT\*\*\***

If you elect to begin Direct Deposit, please notify the Fund Office *immediately* whenever you change your address so that our records will be updated and you will continue to receive your monthly direct deposit statement.

# DIRECT DEPOSIT AGREEMENT

Name of Payee \_\_\_\_\_ Social Security No \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone No (      ) \_\_\_\_\_

**Bank Account Information** – Attach a voided check from your account and/or complete the information below. See sample check at the bottom of the page for help completing this section. **PLEASE PRINT CLEARLY.**

Routing No.  Account No. \_\_\_\_\_

Type of Account:       Checking       Savings

## Financial Institution

Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I, the undersigned, hereby authorize the Board of Trustees of the Pension Trust Fund (“the Pension Fund”) to deposit all amounts due to me under the Pension Plan in my account at the Financial Institution named above. This authorization shall remain in force until I revoke it in writing or until my death, whichever occurs first. If at any time the Pension Fund should credit my account for a benefit to which I am not entitled, I authorize and direct the Financial Institution to refund the Pension Fund.

\_\_\_\_\_  
Payee Signature

\_\_\_\_\_  
Date

**ATTENTION Surviving Spouses, Beneficiaries, and Alternate Payees:** You are receiving this pension benefit as a Beneficiary of a Participant in the pension fund, therefore, please write the name and social security number of that Participant below:

Participant: \_\_\_\_\_ Social Security No. \_\_\_\_\_

The image shows a sample check from ANYPLACE BANK, Anyplace, LA 70000. The check is payable to MARY MAPLE, 123 Main Street, Anyplace, LA 70000. The check number is 1234. The routing number is 250250025 and the account number is 20202086. The check is for \$1234.00. A note indicates that the routing and account numbers may be in different places on a check. A watermark 'SAMPLE' is visible across the check.

RUFUS MAPLE  
MARY MAPLE  
123 Main Street  
Anyplace, LA 70000

PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_  
DOLLARS

ANYPLACE BANK  
Anyplace, LA 70000

For \_\_\_\_\_

Routing number: 250250025  
Account number: 20202086  
Check number: 1234

15-000000000  
1234

Do not include the check number

Note: The routing and account numbers may be in different places on your check.